Action	Timescale	Responsibility	Progress to Date – March 2008
Finalise Understanding Adult Partnership Report and communicate its findings across the local health and social care community and gather feedback from organisations.	April 2008	John Bennett Sue Lightup Dwayne Johnson	Completed
Agree mutual definition of Commissioning.	May 2008	John Bennett Sue Lightup Dwayne Johnson	Discussions under way
Shared bi-monthly learning and networking programme developed to improve communication and teamwork across the three organisations.	May 2008	Commissioning Teams	Workshop being organised
Agree key strategic commissioning objectives with each organisation beginning with the plans for financial year 2008-09. This will provide greater clarity across the partnership teams and document the requirements for each of the three partners in terms of approach, priorities and KPIs.	January 2008	John Bennett Sue Lightup Dwayne Johnson Commissioning Teams	Commissioning Plan for 2008-9 agreed
Agree strategic leadership roles for commissioning care streams utilising robust partnership arrangements (Section 31 agreements).	February 2008	John Bennett Sue Lightup Dwayne Johnson	Draft Section 31 to Board March
Critically analyse current organisational structures and governance arrangements documented in this report in light of agreed strategic leadership roles and commissioning objectives.	March 2008	John Bennett Sue Lightup Dwayne Johnson	In progress - to be included in Section 31 agreement
Develop and publicise new organisational structures and governance arrangements (if necessary) in light of critical analysis.	April 2008	John Bennett Sue Lightup Dwayne Johnson Commissioning Teams	In progress - to be included in Section 31 agreement
Publish work programme alongside key corporate functions for a strategic commissioning programme delivered by the agreed structure and governance framework.	May 2008	Commissioning Teams	
Repeat UAP project internally to ascertain level of understanding and clarity post actions above.	July 2008	Commissioning Teams	